

# Y Academy FAQS Covid Policies



## Illness Policies and Isolation Procedures

Staff will actively monitor children throughout the day for symptoms including fever, cough, shortness of breath, diarrhea, nausea, vomiting, etc. Children who appear ill or are exhibiting signs of illness must be separated from the group and isolated until able to leave the center. A staff will use a non-contact thermometer if a child is suspected of having a fever of 100.0 F or above.

- If a child appears to have severe symptoms, we will call 911 immediately then call a parent/guardian
- The isolated child will be made comfortable and properly supervised by staff wearing PPE until pick up.
- **Children are required to remain home from school fever free for 24 hours. Doctors/health care provider notes will be accepted for vaccines or teething.**

## COVID-19 Exposure of staff or children

- If a child or staff is exposed to COVID-19 regardless of symptoms, the child or staff must remain home until they are cleared by the BOH. The center will consult the local board of health for guidance on quarantine for other children and staff as well as additional precautions needed to ensure the program space is safe to continue child care services.
- If a child or staff's household member tests positive for COVID-19, the child or staff must self-quarantine using the required quarantine periods identified by the CDC and BOH.

## In the event a program experiences an exposure, programs must notify the following parties:

- The Center Director will notify employees and families while maintaining confidentiality as well as the Executive Director.
- The Executive Director will notify the Local board of health if a staff or child is COVID-19 positive for further guidance.
- The Executive Director will notify EEC if a staff or child tests positive.



## Screening

- Each morning you will be asked to complete a Health Attestation for your child in a google survey or paper form prior to arriving at the center. The self screening will include checking for symptoms including fever, cough, shortness of breath, gastrointestinal symptoms, new loss of taste/smell, muscles aches or any other symptoms of illness as well as household contact with COVID-19 or travel out of state using public transportation. Upon arrival the staff will ensure you have completed the form and ask if the information is still true and up to date.
- Individuals who decline to complete the screening will not be permitted to enter the program space.

## Drop off procedures

- Each center has a designated drop off location where staff will greet families, collect health screening information and support the goodbye transition. Curbside drop off is available at some locations.
- Upon arrival to the room, your child's belongings will be stored in an individual cubby/locker and will wash their hands before engaging in play.
- Face masks must be worn by the drop off parent/guardian.

## Pick up procedures

- Each afternoon when you arrive at the designated pick up location, a screener will ask you the health questions if entering the building and you will walk to your child classroom to pick up your child.
- Curbside pick up is available at some locations.

## Operating hours

- During this initial phase of reopening, our center's operating hours will be 8:00 am -5:00 pm. As the state's restrictions are lifted we will reevaluate our hours and schedules.
- Drop off cut off time is 9:45am
- Pick up times are between 3:45 pm-5:00 pm. If you need to pick up before this time please give the program director a half hour notice to ensure a screener is at the door.